



Phone : Fax : 03214-255-038  
Mobile : 9679226115 (Office)  
9679226106 (Principal)

# SOVARANI MEMORIAL COLLEGE

NAAC RE-ACCREDITED WITH 'A' -GRADE (2ND CYCLE)  
JAGATBALLAVPUR, HOWRAH-711408

Estd.-1971

website : [www.sovarani.net](http://www.sovarani.net) \* e-mail : [srmcollege.edu@gmail.com](mailto:srmcollege.edu@gmail.com)

Ref. No.....

Date.....

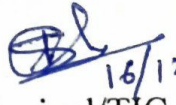
## Notice

Sovarani Memorial College  
Jagatballavpur, Howrah-711408  
Email: [srmcollege.edu@gmail.com](mailto:srmcollege.edu@gmail.com)  
Web site : [www.sovarani.net](http://www.sovarani.net)  
Contact Nos. +919679226106



Notice Inviting Tender for Repairing Work (Part-III) of Teachers' Room at Sovarani Memorial College. : NIT No. SMC/13/12/2024. Dated : 16.12.2024

All information of tendering is available on the College Website / College Notice Board/ Office

  
16/12/24  
Principal/TIC  
Teacher-in-Charge  
Sovarani Memorial College  
Jagatballavpur, Howrah



OFFICE OF THE PRINCIPAL SOVARANI MEMORIAL COLLEGE  
JAGATBALLAVPUR , HOWRAH, WEST BENGAL - 711408

Web site : [www.smc.edu.in](http://www.smc.edu.in) E-mail : [srmcollege.edu@gmail.com](mailto:srmcollege.edu@gmail.com)

Contact Nos. +919679226106

Notice Inviting Tender for Repairing Work (Part-III) of Teachers' Room at Sovarani Memorial College.


NIT No. SMC/13/12/2024. Dated : 16.12.2024

The Principal, on behalf of Sovarani Memorial College, is inviting **Tenders in sealed covers** for the works mentioned in documents given below, in two bids - Technical & Financial - at **discount rates** from eligible and resourceful contractors with financial capability having executed similar jobs amounting to the estimated amount in a single contract within the last 5 (five) years in any Govt. / Semi- Govt. / Undertaking / Autonomous Bodies / Govt. Aided Educational Institutions etc. In the tendering process, intending bidders may download the tender documents free of cost from the college website : [www.smc.edu.in](http://www.smc.edu.in) directly or procure the same from the office of the college. All bidders are hereby requested to peruse the guidelines below meticulously before participating in the tender and comply with the terms and conditions contained in this tender document in letter and spirit.

Sl.No.	Name of Work	Total Cost of Items to be supplied (in Rs.)	Time of Completion of delivery & installation
1	Repairing Work (Part-III) of Teachers' Room	69944/- (Sixty nine thousand nine hundred forty four) only	20 days (from the date of receipt of the Work Order by the contractor)

Tendering Schedule

Sl. No.	Particulars	Date & Time
1.	Tender publication date	17/12/2024 after 10:00 A.M.
2.	Bid submission starting date	17/12/2024 after 11:00 A.M.
3.	Bid submission closing date	23/11/2024 after 4:00 P.M.
4.	Bid opening date	Will be announced later in the college website. Bidders may also contact the Principal.

  
16/12/24  
Principal/TIC  
Sovarani Memorial College

Teacher-in-Charge  
Sovarani Memorial College  
Jagatballavpur, Howrah



## INSTRUCTIONS TO BIDDERS

1. Tenders may be **submitted by hand** to the office of the Principal **or by Speed Post/Courier Service** in a sealed cover containing two separate covers – one for Technical Bid and the other for Financial Bid – super scribing **“Tender for Repairing Work (Part-III) of Teachers’ Room”** on the top of the envelope and addressing to the Principal, Sovarani Memorial College, Jagatballavpur, Howrah-711408.

2. All papers must be submitted in English language.

3. Those who submit tenders by hand must be received by our college officials. Tenders submitted after the aforesaid date and time shall stand rejected.

4. The authority shall ~~not be~~ responsible for any postal delay etc.

5. The bidders or their authorized representatives may remain present at the time of opening of the tenders, failing which no representation will be accepted thereafter.

6. The intending bidders must read the terms and conditions of the NIT carefully. He should particularly go through the eligibility criteria required and satisfy himself of the requirements for eligibility. He should only submit his bid if he considers himself eligible and is in possession of all the documents required. All information posted on the website consisting of NIT and related documents such as **Form No.-I, Form No.-II, BOQ, Corrigendum etc.**, if any, shall form part of the tender document.

### Procedure for submission of Bids:

1. Tenders have to be submitted in two covers system containing three parts as detailed below :


**Part – I :** Pre-qualification Bid cum Technical Bid to be kept in the first sealed envelope marked **“Pre-qualification Bid cum Technical Bid”**.

**Part – II :** Financial Bid to be kept in the first sealed envelope marked **“Financial Bid”**.

**Part – III :** Thereafter the above two sealed envelopes shall be kept in one big sealed cover and marked **“Tender for Repairing Work (Part-III) of Teachers’ Room”**.

2. The **Pre-qualification Bid cum Technical Bid** shall contain all details of the discounts offered by the bidder, compliance of terms and conditions, submission of the following valid documents :

- i) Trade Licence (self-attested copy);
- ii) PAN/TAN Card (self-attested copy);
- iii) GST Registration Certificate (updated)(self-attested copy);
- iv) Income Tax Return of the last three years (self-attested copy);
- v) Professional Tax (PT) submission Challan (self-attested copy);
- vi) Credential/Experience Certificate issued by the appropriate authority (self-attested copy);
- vii) Bank Account details in the name of Bonafide and Authorized Distributors/Reputed Vendors/Company/Firm.

  
16/12/24  
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Jagatballavpur, Howrah



- viii) Copy of Notice Inviting Tender (NIT)  
ix) Form No.-I, Form No.-II, Corrigendum etc., if any,

### 3. Financial Bid :

The financial proposal must contain the following documents in one cover (folder) -

**Bill of Quantities (BOQ) :** The contractor has to quote the rate (percentage below) in the BOQ with rebate admissible

### General Terms and Conditions :

1. Tenders will be summarily rejected if any item in covers is not submitted. If the L-1 bidder does not agree to execute the job after opening of Bid then the L-2 bidder may be offered to do the work.
2. During evaluation, the Tender Inviting Authority may summon of the tenderers & seek clarification/ information or additional documents or original hard copy of any of the documents already submitted & if they are not produced within the stipulated time frame, their bid will be liable to rejection.
3. Legal jurisdiction for solving disputes if any, shall be settled in the Honorable Court of Sub Divisional Judge, Howrah, West Bengal.
4. The college authority shall not entertain any claim whatsoever from the contractor for payment of compensation on account of idle labour on any ground.
5. The college authority shall not be held liable to any compensation due to any circumstances including other natural calamities, strikes etc.
6. Imposition of any duty/tax/royalty etc. whatsoever of its nature (after work order/ commencement and completion of the work) must be bornè by the Bidder. Original challans of those materials, which are procured by the bidder, may be asked to be submitted for verification.
7. No mobilization/secured advance will be allowed unless specified otherwise.
8. Lowest valid rate should normally be accepted. However, the Tender Accepting Authority reserves the right to reject any or all the tenders without assigning any reasons.
9. The work will have to be completed within the time mentioned in NIT.
10. Payment will be released only after satisfactory completion of work.
11. No child labour shall be employed on the work.

**Note :** The entire Tender documents and its clauses are prepared on the basis of tender rules of the Govt. of West Bengal. However, in the event of any omission of clauses/Rules/ Specifications/Rates etc. the relevant Govt. rule book and its clauses would be considered as final guidelines & decisive authority.

**N.B. Inadvertent mistakes may be ignored.**

  
16/12/24  
Principal/TIC,

**Sovarani Memorial College**

Teacher-in-Charge

Sovarani Memorial College

Jagatballavpur, Howrah

**FORM-1**  
**APPLICATION IN RESPECT OF NIT**

To  
The Principal  
Sovarani Memorial College  
Jagatballavpur , Howrah

NIT No. ....

Name of Work : .....

Estimated Amount : .....

Dear Sir,

Having examined the Statutory, Non statutory & NIT documents, I/We hereby like to state that I/we will fully accept all your conditions and offer to execute the works as per Tender no and Serial no. stand above. I/We also agree to remedy the defects after/during execution of the above work in conformity with the conditions of contract, specifications, drawings, bill of quantities and addenda.

Dated this \_\_\_\_ day of \_\_\_\_ 201\_\_

Full name of applicant: \_\_\_\_\_

Signature: \_\_\_\_\_

In the capacity of : \_\_\_\_\_

Duly authorized to sign bids

For & on behalf of (Name of Firm): \_\_\_\_\_

(In block capitals or typed)


Office address: .....

Telephone no(s) (office): \_\_\_\_\_

Mobile No. \_\_\_\_\_

Fax No. \_\_\_\_\_

E-mail ID : \_\_\_\_\_

  
16/12/24  
Teacher-in-Charge  
Sovarani Memorial College  
Jagatballavpur, Howrah

**FORM- II : ORGANISATION DETAILS**

A. Head Office: .....

1. Name of Contact Persons : .....

2. Office Address : .....

3. Telephone No. : .....

4. Mobile No. : .....

5. E-mail Id : .....

3. Bank details :

i) Name and address of Bankers : .....

ii) Account No. ....

iii) Type of account : .....

iii) IFSC Code : .....

iv) MICR Code : .....

v) Mobile No. linked to the Bank Account : .....

vi) Attach a canceled cheque (colour photocopy) : .....

B. Branch Office & Service Centre in/nearby Kolkata/Howrah :

1. Name of Contact Persons : .....

2. Office Address : .....

3. Mobile No. : .....

4. Telephone No. : .....

5. E-mail Id : .....

Note : Application covers Proprietary Firm, Partnership, Limited Company or Corporation.

Signature with date of the owner/authorized partner .....

(Official Seal)

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**Details Estimate of Repairing Works (PART-III) at Sovarani Memorial College under Jagatballavpur Development Block.**

Rate quoted as per schedule Rate of P.W.D. (Buildings) 1st November, 2017 and as per 3rd corrigenda w.i.e 4.6.18

Sl. No	Description of Item					Unit	Qty.	Rate	Amount
	NO	L	B	H	Q				
1	Supplying, fitting and fixing white vitreous china best quality approved make wash basin with C.I brackets on 75mm x 75mm wooden blocks, C P waste fittings of 32 mm dia, one approved quality brass C P Pillar cock of 15mm dia, C P chain with rubber plug of 30mm dia, approved quality P V C waste pipe with C P nup 32 mm dia, 900 mm long approved quality P V C connection Pipe with heavy brass C P nut including mending good all damages and painting i) 450 mm 300mm size <b>For Toilet in First Floor of Main Building:</b> Section - B, Sanitary & Plumbing Works, Page-41, Item no-2/i					Each	1.00	1,979.00	1979.00
2	Supplying, fitting and fixing pedestal of approved make for wash basin(White) <b>For Toilet in First Floor of Main Building:</b> Section -B, Sanitary & Plumbing works, Page-41, Item no -3					Each	1.00	1,497.00	1497.00
3	Supplying, fitting and fixing Anglo-Indian W C in white glazed vitreous china ware of approved make complete in position with necessary bolts, nuts etc. (b) With 'S' trap (with vent) For Toilet in First Floor of Main Building					Each	1.00	3,287.00	3287.00
4	Supplying, fitting and fixing 18mm thick marble partition slab with chawk doongri marble square cut, both sides polished with two front corners rounded and edges polished Section B. Sanitary & Plumbing, Page-81, Item no -13					Sqm	2.60	1,426.00	3707.60
5	Removing old scales, blisters etc of interior surface of walls, ceiling by scrapping etc and preparing smooth and even surface with rendering or cement mortar (1:2) (as necessary), to make the surface suitable for receiving distemper. (Payment against this item will be made only when this has been done on the specific direction of the Engineer-in-charge) Page-198, Item -4					Sqm	180.00	10.13	1823.40
6	Applying Interior grade Acrylic Primer of approved quality and brand on plastered or concrete surface old or new surface to receive Distemper/ Acrylic emulsion paint including scraping and preparing the surface thoroughly, complete as per manufacturer's specification and as per direction of the EIC. (b) Two Coats ii) Solvent based interior grade Acrylic Primer Page-196, Item no -7/b/ii					Sqm	180.00	48.50	8730.00
7	Two coats acrylic distemper to interior wall, ceiling with a coat of solvent based interior grade acrylic primer (as per manufacturer's specification) including cleaning and smoothing of surface. Staff Room with Toilet in First Floor - Page -196, Item no -10					Sqm	180.00	70.00	12600.00
8	Polishing only of old marble or terrazo work with oxalic acid powder using 33 gms/ sq m. by manual labour / machine where necessary. Page-77, Item no -7					Sqm	10.00	38.00	380.00
9	Constructing Inspection pit of inside measurement 600mm X 600mm X upto 600mm (depth) with 250 mm thick 1st class brick work in cement mortar (1:4) on all sides, bottom of the pit consisting of 100 mm thick cement concrete (1:3:6) with stone chips over a layer of jhama brick flat soling, 15 mm thick (1:4) cement plaster to inside walls and out-side walls upto G.L. and 20 mm thick (1:4) plaster to bottom of the pit, providing necessary invert with cement concrete (1:3:6) with stone chips as per direction, neat cement finishing to entire internal surfaces, top of the pit covered with 100 mm thick R.C.C. slab (1:1.5:3) with stone chips and necessary reinforcements upto 1% and shuttering including 6 mm thick cement plaster (1:4) in all external surfaces of the slab and one 560 mm dia. R.C.C. manhole cover of approved make supplied, fitted and fixed in the slab with necessary fittings, necessary earthwork in excavation in all sorts of soil, filling sides of the pit with earth and removing spoils after work complete in all respect with all costs of labour and materials. Nadia excluding area of Kalyani Sub Div REMARKS Rate (in Rs.) Malda Darjeeling except plains of Siliguri Sub Divn. Jalpaiguri, Alipurduar, plains of Siliguri Sub Divn. & Area of Haldibari PS Coochbehar excluding the area of Haldibari PS Uttar/ Dakshin Dinajpur Dist. Item No. Description of Item Unit Kolkata / 24 Pgs (N & S) /Area of Kalyani Sub Div Purba Bardhaman Paschim Bardhaman Purulia Birbhum Howrah/ Hoogly Purba Medinipur/ Jhargram Bankura Paschim Medinipur/ Jhargram Murshidabad SECTION (B) - SANITARY AND DRAINAGE WORKS (B)-(IV) INSPECTION PIT, SEPTIC TANK, SOAK PIT ETC. 1 Constructing Inspection pit of inside measurement 600mm X 600mm X upto 600mm (depth) with 250 mm thick 1st class brick work in cement mortar (1:4) on all sides, bottom of the pit consisting of 100 mm thick cement concrete (1:3:6) with stone chips over a layer of jhama brick flat soling, 15 mm thick (1:4) cement plaster to inside walls and out-side walls upto G.L. and 20 mm thick (1:4) plaster to bottom of the pit, providing necessary invert with cement concrete (1:3:6) with stone chips as per direction, neat cement finishing to entire internal surfaces, top of the pit covered with 100 mm thick R.C.C. slab (1:1.5:3) with stone chips and necessary reinforcements upto 1% and shuttering including 6 mm thick cement plaster (1:4) in all external surfaces of the slab and one 560 mm dia. R.C.C. manhole cover of approved make supplied, fitted and fixed in the slab with necessary fittings, necessary earthwork in excavation in all sorts of soil, filling sides of the pit with earth and removing spoils after work complete in all respect with all costs of labour and materials. i) With Pakur variety. (SAIL/TATA/RINL) This item is for N.C.C Room at Ground Floor:-					Each	1.00	7,080.00	7080.00

Prepared by:  
*[Signature]*  
Senior Engineer  
Jagatballavpur Block

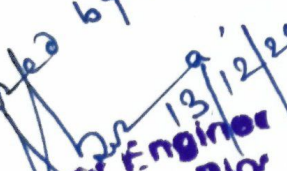
*[Signature]* 16/12/24  
Teacher-in-Charge  
Sovarani Memorial College  
Jagatballavpur, Howrah


10 Construction of circular soak well 2.5 meter deep in all types of sandy soils with dry brick work upto 1.6 metre from the bottom having 150 mm intermediate cement brick work(1:4) band all round and cement brick work(1:4) upto 0.9 metre from top with 20 mm thick cement plaster(1:4) on outer face upto the depth of cement work,15 mm thick cement plaster(1:4) on top of the R.C.C cover slab including filling bottom 1.00 metre of inside of the well with brick metal(50 mm to 63 mm size) including R.C.C cover slab of 100 mm thick with cement concrete(1:1.5:3) with stonechips with necessary reinforcement and shuttering including one 560 mm dia R.C.C manhole cover (Heavy type) of approved make supplied and fixed in the cover slab with necessary fittings, making necessary arrangements for pipe connections,excavation of well including shoring,dewatering and removing the excess earth from the premises as per direction complete in all With 250 mm thick dry brick work and 250 mm thick cement brick work(1:6) and 1.0 metre inside dia As per 5th corrigenda w.i.e from 4.9.2019

This item is for N.C.C Room at Ground Floor:-

A	TOTAL AMOUNT	Each	1 00	16,464.00	16464.00
B	ADD 18% GST				
C	TOTAL AMOUNT(A+B)			Rs.	57,548.00
D	ADD: 1% Labour Welfare Cess			Rs.	10,358.64
E	TOTAL AMOUNT(C+D)			Rs.	67,906.64
F	Add:- 2% Contingency			Rs.	679.07
G	TOTAL AMOUNT(E+F)			Rs.	68,585.71
				Rs.	1,358.13
				Rs.	69,943.84
				SAY	69944.00

Total Estimated Cost Rupees Sixty Nine Thousand Nine Hundred Forty Four Only.

Prepared by:  
  
 Junior Engineer  
 Jagatballavpur Block  
 13/12/2024

  
 16/12/24  
 Teacher-in-Charge  
 Sovarani Memorial College  
 Jagatballavpur, Howrah