

### Best Practice-I

#### Title: Library Awareness Programme

**Objective:** The primary function of a College library is to function as a reference library which caters to the users for reading and lending of books, journals and the like. But apart from this routine work, the College Library has to undertake some special and specific programme to equip the students with the skill to use the library and its resources in a creative way. Since our College is located in rural Bengal where the library facilities are very much limited, the task falls on the College Library to organize such awareness programme for the students around the year.

**Context:** Our Library is proud to announce that it is a rich repertoire of books, journals and visual materials(No. of books, journals, DVD etc. ) and the like. But it is our observation that the newly admitted students are not at all ready to explore this world of knowledge creatively. In fact most of these students come from remote villages and possess no idea about the utility of a library. In order to activate the students in matters relating to library works, the college Librarian along with his library staff organize innumerable awareness programmes, seminars, book-talk and the like throughout the year. Apart from the students, interested people from the locality are also invited to use the library and the membership facility is also extended to them.

**The Practice:** The day 12th August is the birthday of Professor Ranganathan, the father of Indian Library Science and with a view to observe the National Library Day, the College Librarian has organized a week long (6<sup>th</sup> August – 13<sup>th</sup> August 2019) programme on library literacy. The target group of this programme is newly admitted 1<sup>st</sup> year students.

- 1) In power point programme basics of library services, development of proper library habits etc. are presented before the students.
- 2) The whole power point programme is made by the Librarian and his staff.
- 3) The programme package includes : Library- its definition, library resources like printed materials, Books, Journals, Electrical, Digital and on-line knowledge resources etc.
- 4) The Librarian gives a photographic presentation of different aspects of the library service like circulation counter, membership card both reading and lending, how to search the catalogue, on-line search, subject guide search, the mode of filling up the requisition slips, the identification of books in the stack and the like.
- 5) This is indeed a huge task and for this purpose another Librarian and Library Clerk are needed. However this awareness programme organized by the Library has become a permanent feature of our College.

### Best Practice-II

Title : On-Line Teaching-Learning Programme in the time of Corona Epidemic.

Objective : To continue the class room teaching even during the pandemic situation the College has the definite intention to carry forward its primary activity i e, to involve the students in the academic process with this and in view an altogether different mode of teaching-learning strategy has been developed.

Context : The world wide pandemic situation has put an end to the traditional chalk and talk method of class room teaching. Our country is in no way exception to this unprecedented situation. Alternatively strategy has to be developed and we have arranged on-line classes for our students. Class routine for every semester has been prepared and each department has been entrusted with the duty to continue the teaching –learning process on a regular basis. Initially inertia on the part of the students is observed. Moreover, most of them are not used to such type of classes since most of them are from remote villages where internet connection is poor. But we have observed the gradual alacrity on the part of the students and despite technical difficulties they start participating in the on-line classes. At the latter period students also start interacting with their teachers. Teachers equip the students with reading materials, spark notes and audio-visual presentation relating to the curriculum.

The College Library also provides continuous support to this new type of teaching –learning process. Despite pandemic situation the Librarian and the Library Staff continue to provide the students and the teachers with the necessary services in various ways.

It should also be mentioned that a good number of students face difficulties relating to poor band-width and poor connection. Moreover, some students are not in a position to avail personal smart phone.

We still hope this situation will end soon. We will meet our students in the College class rooms.