

The Annual Quality Assurance Report (AQAR) of the IQAC

Session: July 1, 2017 to June 30, 2018

Part – A

Data of the Institution

1.	Name of the Institution:	SOVARANI MEMORIAL COLLEGE																		
	Name of the Head of the Institution:	DR. KALYAN KUMAR MONDAL																		
	Designation:	PRINCIPAL																		
	Does the institution function from own campus:	Yes																		
	Phone No./ Alternate Phone No.:	03214255038																		
	Mobile:	9679226106																		
	Registered e-mail:	srmcollege.edu@gmail.com																		
	Alternate e-mail:	iqac.srmcollege@gmail.com																		
	Address:	JAGATBALLAVPUR, DIST.- HOWRAH																		
	City/ Town:	HOWRAH																		
	State:	WEST BENGAL																		
	PIN:	711408																		
2.	Institutional Status:	Affiliated																		
	Affiliated/ Constituent:	Co-education																		
	Type of Institution:	Rural																		
	Location:	Grants-in-aid, UGC 2(f) and 12(B)																		
	Financial Status:	University of Calcutta																		
	Name of the Affiliating University:	DR. BISHAN SANYAL																		
	Name of the IQAC Co-ordinator:	+919883170128																		
	Mobile No.:	iqac.srmcollege@gmail.com																		
	IQAC email address:																			
3.	Website address:	www.smc.edu.in																		
	Web-link of the AQAR:	http://smc.edu.in/IQAC/AQAR/aqar_2017-18.pdf																		
4.	Whether Academic Calendar prepared during the year?	Yes																		
	If yes, whether it was uploaded in the Institutional website?	No																		
5.	Accreditation Details:																			
	<table border="1"><thead><tr><th>Sl. No.</th><th>Cycle</th><th>Grade</th><th>Score/ CGPA</th><th>Year of Accreditation</th><th>Validity Period</th></tr></thead><tbody><tr><td>1</td><td>1st Cycle</td><td>B</td><td>73.30</td><td>2005</td><td>27.02.2010</td></tr><tr><td>2</td><td>2nd Cycle</td><td>A</td><td>3.02</td><td>2016</td><td>01.12.2021</td></tr></tbody></table>	Sl. No.	Cycle	Grade	Score/ CGPA	Year of Accreditation	Validity Period	1	1 st Cycle	B	73.30	2005	27.02.2010	2	2 nd Cycle	A	3.02	2016	01.12.2021	
Sl. No.	Cycle	Grade	Score/ CGPA	Year of Accreditation	Validity Period															
1	1 st Cycle	B	73.30	2005	27.02.2010															
2	2 nd Cycle	A	3.02	2016	01.12.2021															
6.	Date of Establishment of IQAC:	DD/MM/YYYY	14.06.2008																	
7.	Internal Quality Assurance System																			
	Quality initiatives by IQAC during the year for promoting quality culture																			
	Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries																	
	Regular meeting of IQAC																			

Students' Feedback taken and analysed		
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
NA	NA	NA	NA	NA

9. Whether composition of IQAC as per latest NAAC guidelines:
*upload latest notification of formation of IQAC

NO

10. No. of IQAC meetings held during the year:
The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website

5
Yes

11. Whether IQAC has received funding from any of the funding agencies to support its activities during this year?

Yes No

12. Significant Activities and Contributions made by IQAC

- | |
|---|
| <p>a) Maintained overall qualitative progress of the college by enhancing 1. Teaching-learning process, 2. Research work, 3. Library facility</p> <p>b) Arranged publication of the teachers' journal "INSIGHT" and students' magazine 'ANKUR' in an improved form with valuable multi-disciplinary writings on 1st December 2017.</p> <p>c) Assisted various Departments/Sections in organizing and participating in seminars, events etc.</p> <p>d) Awareness program to spread financial literacy in collaboration with Lead Bank of Howrah (UCO bank under RBI).</p> <p>e) Awareness program for students of feeder schools regarding CBCS introduced by Calcutta University.</p> |
|---|

13. Plan of Action by IQAC/ Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p>Publications:</p> <p>Students' Magazine</p>	As planned, the annual students' magazine "ANKUR", containing writings from enthusiast students was successfully published on the foundation day (1 st December) of our college.
<p>Teachers' Journal</p>	The annual, bilingual, multi-disciplinary journal "INSIGHT - Sovarani Memorial College Journal" (ISSN: 2321-6573), to which teachers from different colleges contributed on various matters relating to education, research and socio-economic problems, was published on the same day.
<p>Publication of books and research papers by Teachers</p>	Some of the Teachers published some books, book chapters and research papers. (Please vide the <u>Annexure II</u>)
<p>Organizing Seminars</p>	<p>I. Workshop on "ICT in Teaching-Learning Practice" on 10.07.2017</p> <p>II. Workshop on "Gender Sensitization" on 18.07.2017</p> <p>III. "Anuranan- Science Awareness Program" on 01.09.2017</p> <p>IV. Seminar on "ICT Enabled Higher Education" on 06.04.2018</p> <p>V. Workshop on "Financial Literacy Program" on 10.04.2018</p> <p>VI. Workshop on "Skill and Entrepreneurship Development Program"</p>

	<p>on 20.04.2018</p> <p>VII. "Inter-disciplinary Lecture on Stephen Hawkins" on 20.04.2018 by the Principal</p> <p>VIII. Workshop on "CBCS and Admission Procedure" for students from feeding schools on 27.04.2018</p>
Organizing and participating in Games & Sports events	The students successful in Intra-college Athletics Meet, participated in the Howrah District Inter-college Athletic Competition as well as Inter-college Athletic Meet organized by Calcutta University. Some of them also participated in the Inter-college State Meet.
Enriching and spreading Library facility	Strengthened the Central Library as well as the departmental libraries with the addition of more books and spreading available facilities to students and teachers.
NCC and NSS	<p>Students were motivated to participate in NCC and NSS.</p> <p>"HIV-AIDS Awareness Program" In collaboration with School of Tropical Medicine was conducted by NSS on 16.03.2018. Honourable speaker was Jayanti Dey Sarkar. 50 students and staff cumulatively attended the program.</p>

14. Whether the AQAR was placed before statutory body? **Yes**
 Name of the Statutory body: **Governing Body** Date of meeting(s): **27.02.2020**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?
 Yes/No: **No** Date : **NA**

16. Whether institutional data submitted to AISHE: **Yes**
 Year: **2017** Date of submission : **04.04.2018**

17. Does the Institution has a management Information System: **Yes**
 If yes, give a brief description and a list of modules currently operational (Maximum 500 words)

Yes, the college has the following Management Information System:

Module-I: Students' Data Management Software
Module-II: Online Admission Data Management Software
Module-III: Accounts Management Software

The above software are operative in the college, by which all information regarding students, teachers and non-teaching staff, online admission, examination and college accounts is collected and disseminated. These are being upgraded to make all types of functioning of the college digital.

Part – B

CRITERION I – CURRICULAR ASPECTS					
1.1 Curriculum Planning and Implementation					
1.1.1 Institution has the mechanism for well-planned curriculum delivery and documentation. Explain in 500 words					
NA					
1.1.2 Certificate/ Diploma Courses introduced during the Academic year					
Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	Focus on employability/ entrepreneurship	Skill development	
None	None	NA	NA	NA	
1.2 Academic Flexibility					
1.2.1 New programmes/courses introduced during the Academic year					
Programme with Code	Date of Introduction		Course with Code	Date of Introduction	
None	NA		None	NA	
1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.					
Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
B.Com	√	NA	CBCS B.Com (Honours and General)	01.07.2017	NA
Already adopted (mention the year)				NA	NA
1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year					
	Certificate		Diploma Courses		
No of Students	12		-		
1.3 Curriculum Enrichment					
1.3.1 Value-added courses imparting transferable and life skills offered during the year					
Value added courses		Date of introduction		Number of students enrolled	
None		NA		NA	
1.3.2 Field Projects / Internships under taken during the year					
Project/Programme Title			No. of students enrolled for Field Projects / Internships		
None			NA		
1.4 Feedback System					
1.4.1 Whether structured feedback received from all the stakeholders.					
Students	Teachers	Employers	Alumni	Parents	
Yes	No	No	No	No	
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)					
<p>Students' feedback is obtained majorly from senior students who have attended classes at least for two years. Due to lack of full time faculty in various departments, we have to appoint Guest Lecturers in various departments who are frequently changed because of casual nature of their job. We have collected feedback on fourteen point criteria, namely, 1) Punctuality in taking classes(Punctuality), 2) Ability to generate interest in subject(Interest), 3) Ability to relate subjects with real life(real life), 4) Efforts to teach and complete the curriculum(syllabus), 5) Ability to present different topics(Presentation), 6) Ability to simplify hard topics(Simplification), 7) Efforts to clarify doubts(Doubts clarification), 8) Extent of using ICT in teaching-learning(ICT use), 9) Availability of teachers beyond class hours(Beyond class), 10) Rate your teacher in terms of examination orientation(Exam orientation), 11) Extent of job oriented discussion in class(Job orientation), 12) Ability to be friendly with students(friendliness), 13) Ability of teachers to generate interest in games, quiz, different cultural</p>					

aspects(Extracurricular), 14) Overall rating.

Students are asked to evaluate only those teachers whose classes, they have attended in different years. They have been asked to evaluate each and every teacher of their departments on five point scale. Feedback has been taken in qualitative form. It is converted numerically to analyze the feedback.

Studying the overall feedback, it can be concluded that in criteria like punctuality and generating interest among students about the subjects, our teachers are performing satisfactorily but regarding criteria like use of ICT, encouraging extra-curricular activity and teaching to help students in job oriented activities , our teachers are lagging behind. In respect of analyzing the feedback department-wise, we have decided to leave out the departments where number of respondents is less than ten. Among the departments, Sanskrit and Political Science performed better but Physics and Chemistry are lagging far behind than all other departments.

Principal has seen the complete report and he has asked the teachers of various departments whose performance are not satisfactory, to improve their performance as far as practicable in future. He has also praised the teachers with extra-ordinary feedback to maintain their performance in the days to come. (Please Vide *Annexure III*)

CRITERION II -TEACHING-LEARNING AND EVALUATION						
2.1 Student Enrolment and Profile						
2.1.1 Demand Ratio during the year 1:1.773						
Name of the Programme	Number of seats available	Number of applications received		Students Enrolled		
B.A Honours	405	774		464		
B.A General	450	686		438		
B.Com Honours	55	81		30		
B.Com General	190	57		12		
B.Sc Honours	130	173		69		
B.Sc General	100	103		44		
2.2 Catering to Student Diversity						
2.2.1. Student - Full time teacher ratio (current year data) 40.65						
Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses	
2017-18	1057	NA	26	NA	NA	
2.3 Teaching - Learning Process						
2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)						
Number of teachers on roll	Number of teachers using ICT (LMS, e-Resources)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used	
26	8	Computers with Overhead projectors, smart boards, internet facility	1	1	PowerPoint Presentation, Video clips, Movies based on literature and historical events, N-list, INFLIBNET	
2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)						
No						
Number of students enrolled in the institution		Number of fulltime teachers		Mentor: Mentee Ratio		
2.4 Teacher Profile and Quality						
2.4.1 Number of full time teachers appointed during the year						
No. of sanctioned positions	No. of filled positions		Vacant positions	Positions filled during the current year	No. of faculty with Ph.D	
31	24		7	0	16	
2.4.2 Honours and recognitions received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies)						

<i>during the year)</i>			
<i>Year of award</i>	<i>Name of full time teachers receiving awards from state level, national level, international level</i>	<i>Designation</i>	<i>Name of the award, fellowship, received from Government or recognized bodies</i>
2.5 Evaluation Process and Reforms			
2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year			
Programme Name	Programme Code	Semester/ year	Date of declaration of results of semester-end/ year- end examination
B.A Honours	8	Part- III	13.04.2018
B.A General	11	Part- III	13.04.2018
B.Com Honours	10	Part- III	13.04.2018
B.Com General	13	Part- III	13.04.2018
B.Sc Honours	9	Part- III	13.04.2018
B.Sc General	12	Part- III	13.04.2018
2.5.2 Reforms initiated on Continuous Internal Evaluation (CIE) system at the institutional level (250 words)			
None			
2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)			
Yes			
2.6 Student Performance and Learning Outcomes			
2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)			
NO			
2.6.2 Pass percentage of students			
Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination
8	B.A Honours (Part- III)	125	89
11	B.A General (Part- III)	274	66
10	B.Com Honours (Part- III)	14	7
13	B.Com General (Part- III)	20	6
9	B.Sc Honours (Part- III)	28	8
12	B.Sc General (Part- III)	37	20
2.7 Student Satisfaction Survey			
2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)			
Not Done			

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION				
3.1 Resource Mobilization for Research				
3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations				
Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	NA	NA	NA	NA
Minor Projects	NA	NA	NA	NA
Interdisciplinary Projects	NA	NA	NA	NA
Industry sponsored Projects	NA	NA	NA	NA
Projects sponsored by the University/ College	NA	NA	NA	NA
Students Research Projects (<i>other than compulsory by the College</i>)	NA	NA	NA	NA
International Projects	NA	NA	NA	NA
Any other(Specify)	NA	NA	NA	NA
Total	NA	NA	NA	NA
3.2 Innovation Ecosystem				
3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year				
Title of Workshop/Seminar	Name of the Dept.		Date(s)	
None	NA		NA	
3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year				
Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
None	NA	NA	NA	NA
3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year				
Incubation Centre	Name		Sponsored by	
None	NA		NA	
Name of the Start-up	Nature of Start-up		Date of commencement	
None	NA		NA	
3.3 Research Publications and Awards				
3.3.1 Incentive to the teachers who receive recognition/awards				
State	National		International	
0	0		0	
3.3.2 Ph. Ds awarded during the year (<i>applicable for PG College, Research Center</i>)				
Name of the Department		No. of Ph. Ds Awarded		
NA		NA		
3.3.3 Research Publications in the Journals notified on UGC website during the year				
	Department	No. of Publication		Average Impact Factor, if any
National	Philosophy	1		
	Political Science	1		
	Economics	2		
	Mathematics	1		
	Physics	1		
	Library	1		
International	Political Science	1		
	Mathematics	4		

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year						
Department			No. of publication			
Library			2			
Political Science			1			
Zoology			1			
3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index						
Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)						
Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :						
No. of Faculty	International level	National level	State level	Local level		
Attended Seminars/ Workshops	-	1	2	6		
Presented papers	1	4	-	-		
Resource Persons	-	-	-	-		
3.4 Extension Activities						
3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year						
Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities			
3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year						
Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited			
3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year						
Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities		
3.5 Collaborations						
3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year						
Nature of Activity	Participant	Source of financial support	Duration			

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)			
100 MBPS			
4.3.3 Facility for e-content			
Name of the e-content development facility		Provide the link of the videos and media centre and recording facility	
None		NA	
4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc			
Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e - content
-	-	-	-
4.4 Maintenance of Campus Infrastructure			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (<i>maximum 500 words</i>) (information to be available in institutional Website, provide link)			
<p>Laboratory: There are, in total 6 laboratories namely Physics, Chemistry, Zoology, Botany, Mathematics and IT (Commerce) which are being run by Laboratory Attendants. It may be mentioned here that these are well equipped.</p> <p>Library: Our Central Library is being run by a whole time permanent librarian, an assistant to the library and a library peon. There are more than 18500 printed books in the central library at present. Some journals, as suggested by various departments of the college are subscribed on regular basis. Entry of books is being done with the use of upgraded software SOUL 2.0.</p> <p>Sports Complex: We do have a small sports complex within the college premises but this is not adequate to meet the requirements. That's why we have a plan of procuring the same if proper grant is received from any agency.</p>			

CRITERION V - STUDENT SUPPORT AND PROGRESSION					
5.1 Student Support					
5.1.1 Scholarships and Financial Support					
	Name /Title of the scheme	Number of students	Amount in Rupees		
Financial support from institution	SVMCM	19	1000/- per month		
Financial support from other sources					
	WBMDFC	303	4900/- per year		
a) National	Kanyashree	322	25000/- once		
b) International					
5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,					
Name of the capability enhancement scheme		Date of implementation	Number of students enrolled	Agencies involved	
Self-grooming and Beautician Training Course		08.02.2018	12	None	
5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year					
Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
NA	None	NA	NA	NA	NA
5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year					
Total grievances received		No. of grievances redressed	Average number of days for grievance redressal		
None		None	None		
5.2 Student Progression					
5.2.1 Details of campus placement during the year					
On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
0	0	0	Job fair at Bijaygarh Jyotish Ray College	1	0
5.2.2 Student progression to higher education in percentage during the year					
Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
-	-	-	-	-	-
5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)					
Items		No. of Students selected/qualifying		Registration number/roll number for the exam	
NET		-		NA	
SET		-		NA	
SLET		-		NA	
GATE		-		NA	

GMAT	-	NA
CAT	-	NA
GRE	-	NA
TOFEL	-	NA
Civil Services	-	NA
State Government Services	-	NA
Any Other	-	NA

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
College District Meet Athletics	District	17
Intercollege Football Tournament Howrah District Meet	District	18
College State Meet Athletics	State	6
CU Intercollege Athletics	State	20
CU Intercollege Football Tournament	State	22
NIC (NCC)	National	1
AAC (NCC)	State	5
IGC-I (NCC)	State	1
NIC- (Trekking) (NCC)	National	1
IGC-II (NCC)	State	1
NIC (NCC)	National	1
CATC-X (NCC)	State	1
P.RDC-RDC (NCC)	International	1
L.RDC-I (NCC)	State	3
L.RDC-II (NCC)	State	29
L.RDC-III (NCC)	State	21
CATC-I (NCC)	State	5
CATC-III (NCC)	State	4
CARC-IV (NCC)	State	4
IGC-[Shooting] (NCC)	State	2

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2017-18	Governor Silver Medal	International		NCC	WBSW/15/135251	Ananya Adhikary

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

NA

5.4 Alumni Engagement

5.4.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):

No

5.4.2 No. of enrolled Alumni:

5.4.3 Alumni contribution during the year (in Rupees) :

5.4.4 Meetings/activities organized by Alumni Association :

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Vision: To impart equal opportunities for quality higher education and social development, to empower the rural youth, making them value based, positive, self-confident and employable through various curricular and extra-curricular programs so that they may compete with the advanced sections of the society.

Mission: To instill strong human values, to develop entrepreneurship skills, effective communication skills and problem solving abilities so that students may meet the challenges of the contemporary world and make constructive and valuable impact.

6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial:

Yes

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

❖ Curriculum Development:

1. **Participation in field work, visit to various industries as much as possible, involvement of most of the departments (in addition to those as per the syllabi) in educational excursions/ tours.**
2. **In addition to the written examinations, in keeping with the examination systems of the university, it is required to lay stress on project work and to involve the students in seminar presentation for evaluation.**

❖ Teaching and Learning:

To impart teaching using (i) Audio-visual aids, (ii) Power-point Presentation, (iii) Smart classes etc.

Learning:

1. **To introduce online learning management resources by providing wider access to internet facility.**
2. **To provide e-book and e-journal facility.**
3. **To introduce learning through field work and visit to industries.**
4. **To motivate the students to take part in seminar-presentation in a bid to improve learning skill.**

❖ Examination and Evaluation:

Traditional written examination needs to be accompanied with project works, participation in seminar presentation, viva-voce, group discussion, debates etc. and evaluation needs to be done accordingly.

❖ Research and Development:

1. **A Teachers' journal named 'Insight' contributed by the teachers of our college and colleges outside is published on regular basis. The teachers are motivated to submit articles to this journal.**
2. **The teachers are inspired to apply for both Minor and Major Research Projects, funded by the UGC, DST and other funding agencies.**
3. **The younger teachers who join the college without Ph.D. are offered the opportunity for having leave under FDP to complete their doctoral works.**
4. **The teachers and the librarian are encouraged to publish research papers in various National and International journals.**
5. **They are also encouraged to take part in several seminars, workshops, symposia and conferences and to present papers.**
6. **To motivate the teachers to take initiative for organizing state-level, national-level seminars in the college campus.**
7. **To encourage the teachers to act as the supervisors for M.Phil. / Ph.D.**

❖ Library, ICT and Physical Infrastructure / Instrumentation:

1. **To provide Wi-Fi facility in the campuses for using the e-learning resources.**

2. To provide internet connection to all sections of the college namely the college-office, the Principal's Chamber, various departments, the library, the NCC room etc.
3. To provide model class rooms and an auditorium to be constructed out of various grants and college fund, if necessary.
4. To procure adequate number of equipment, teaching aids and books and journals.
5. To provide sufficient number of computers (desktops and laptops) out of various grants.
6. To keep fire-extinguishers and to set up lightning arresters to save the college assets from burning and lightening.

❖ Human Resource Management:

1. To motivate the teachers and the librarian to participate in Refresher Courses and Orientation programmes which are required for their promotion for CAS (Career Advancement Scheme).
2. To arrange for computer training programmes related to-
 - a) Students' Management software
 - b) Accounting package
 - c) MS Office for the non-teaching staff.
3. Self-appraisal of the teachers by maintaining academic diary.
4. To maintain with due care-
 - a) Anti-ragging cell
 - b) Grievance redressal cell
 - c) Sexual harassment cell (Vishakha Panel)

❖ Industry Interaction / Collaboration :

College has to go for interaction with various industries as much as possible. Students, teachers need to be involved in this exercise so that their real life experiences are broadened. The industries may be TCS, CTS. These industrial organizations take part in the campus-hiring drive to be organized by the college authority on regular basis. Eminent members from the industries may be invited to act as the visiting faculties/ experts.

❖ Admission of Students:

1. Applications are submitted online by the UG students, nominal fees are paid online also.
2. Merit lists are published online.
3. The students take admission online on payment of requisite fees deposited online.
4. These online systems of application, admission and payment of fees are college wise but this needs to be done centrally to avoid many complications.
5. Admission of students is held strictly following the schedules fixed up by the university and the State Govt. in some cases.
6. The Govt. rules of reserved categories are followed strictly.

6.2.2: Implementation of e-governance in areas of operations:

❖ Planning and Development:

1. Information is sent to the students, teachers and other stake holders through SMS on various occasions.
2. Setting up of virtual learning system.

❖ Administration:

1. Notices are displayed in the notice board and the college website for both students and other stake holders.
2. E-tendering processes through Govt. Portal are carried out for constructions funded by various agencies of amounts more than 5 lacs.

❖ Finance and Accounts:

1. Fully computerized college office and accounts section.
2. Receiving of salary funds and arrears from the State Govt, through HRMS portal.

❖ Student Admission and Support:

1. Online admission with online payment system.
2. Maintenance of students' database through Students' Management Software.
3. Online CBCS semester information system for B.Com. (Honours and General).

❖ Examination

Semesterised system (CBCS) for B.Com (H & G) was introduced by the University of Calcutta in the session 2017-18. The concerned department of the college conducts internal assessment examinations of both Semester I and II (H & G) students and later on upload marks of respective students online using the concerned portal. At the same time, marks for attendance is also uploaded online.

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
2017	Workshop on ICT		10.07.2017	37	--
2018	Seminar on ICT Enabled Higher Education		06.04.2018	60	--
2018	Inter-disciplinary lecture		20.04.2018	42	--
2018	Workshop on Admission Procedure	Workshop on Admission Procedure	28.04.2018	26	9

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
UGC-Sponsored Refresher Course	1	06.11.2017-25.11.2017

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary
None	None	None	None

6.3.5 Welfare schemes for

Teaching	None
Non teaching	None
Students	None

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly (within 100 words each)

External audits have been done by the Govt. auditors up the FY 2015-16. The same for the FY 2016-17 is in progress and is being expected to be done shortly.

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)				
Name of the non government funding agencies/ individuals		Funds/ Grants received in Rs.		Purpose
None		NA		NA
6.4.2 Total corpus fund generated				
6.5 Internal Quality Assurance System				
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?				
Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	Respective department
Administrative			Yes	Rabi Kumar Shaw (CF)
6.5.2 Activities and support from the Parent – Teacher Association (at least three)				
<p>The semester system (CBCS) for B.Com (H & G) is introduced by the University of Calcutta in the session 2017-18. In a bid to make both the students and their parents aware of the rules and regulations relating to attendance and eligibility for appearing at the semester exams some guardians' meetings are convened by the Principal. In these meetings, in presence of the departmental teachers along with the Heads, the Principal described elaborately all the rules and regulations of the newly introduced system of learning. Though, the college doesn't have any registered parent-teacher association, yet guardians' meetings are convened on various occasions. The outcomes of these meetings may be interpreted as interaction between the parents and the teachers are the following-</p> <ol style="list-style-type: none"> 1. Different effective suggestions for all-round development of the college are received. 2. The shortcomings of the college and related departments are also pointed out. 3. Different views which the students hesitate to communicate directly to the teachers, are communicated. 				
6.5.3 Development programmes for support staff (at least three)				
<ol style="list-style-type: none"> 1. Some staff of the college are trained how to do (a) Online admission (b) Registration of the students by some representatives of some software company [Students' Management] 2. E-pradan and e-billing 3. HRMS and IFMS 				
6.5.4 Post Accreditation initiative(s) (mention at least three)				
<ol style="list-style-type: none"> 1. To apply for receiving grants from RUSA 2.0 towards infrastructural development of the college. 2. To utilize the funds received under RUSA 2.0 <ol style="list-style-type: none"> i. Creation of facilities ii. Renovation/ repairing of existing facilities iii. E-procurement of sports equipment, lab equipment, books and furniture. 3. To introduce new subjects in keeping with the changing scenario and needs of the hour. 				
6.5.5				
a. Submission of Data for AISHE portal : Yes				
b. Participation in NIRF : No				
c. ISO Certification : No				
d. NBA or any other quality audit : No				
6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to-----)	Number of participants
	Regular meeting of IQAC			
	Students' Feedback taken and analysed			

CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES						
7.1 - Institutional Values and Social Responsibilities						
7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)						
Title of the programme		Period (from-to)		Participants		
				Female	Male	
Workshop on Gender Sensitization		18.07.2017		13	34	
Women's Day		08.03.2018		103	78	
7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources						
Some programmes are conducted by the NSS unit of the college to improve environmental awareness from time to time. Right now there is no renewable energy sources but attempts have been made to install solar power grid in the college with the assistance of the State Govt.						
7.1.3 Differently abled (Divyangjan) friendliness						
Items Facilities			Yes/No		No. of Beneficiaries	
Physical facilities			No		None	
Provision for lift			No		None	
Ramp/ Rails			No		None	
Braille Software/facilities			No		None	
Rest Rooms			No		None	
Scribes for examination			No		None	
Special skill development for differently abled students			No		None	
Any other similar facility			No		None	
7.1.4 Inclusion and Situatedness						
Enlist most important initiatives taken to address locational advantages and disadvantages during the year						
Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2018	***	1	10-04-2018	Banking Literacy Programme	Banking awareness amongst local women	45
2018	***	1	10-04-2018	Skill and Entrepreneurship Development	Self-employment amongst local women	45
7.1.5 Human Values and Professional Ethics						
Code of conduct (handbooks) for various stakeholders						
Title		Date of Publication		Follow up (maximum 100 words each)		
None		None		None		
7.1.6 Activities conducted for promotion of universal Values and Ethics						
Activity		Duration (from-----to-----)			Number of participants	
7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)						
1. College Authority announced our campus Plastic Free.						

2. Currently, 4 gardens are maintained, one of which is a medicinal plants garden. The green zone is being increasing gradually by acquiring barren lands within the campus.
3. A green chimney has been installed in the chemistry laboratory.
4. Environmental awareness is generated through various programmes.
5. College takes initiatives to extend the green zone outside the campus in order to fulfil its community service.
6. Students and staff engaged in making the campus healthy and green by organizing tree plantation programmes.

7.2 Best Practices

1. Afforestation on the sides of Kana Damodar
2. Financial literacy campaign (Please Vide Annexure-IV)

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Upliftment of Students via Sports, NCC

Our college is a rural one. The students enrolled here consist mainly of first generation learners and coming from financially weak background majorly belonging to Scheduled Tribe and minority sections of the society. During admission they are encouraged to participate in NCC for a better future. Our NCC unit is also performing well in State and National Level. This year one of our students, *Ananya Adhikary* won the *Governor Silver Medal (International)* in NCC.

Students of our college are performing consistently well in Howrah District Inter-College Athletics Meet. They are promoted to higher level after receiving accolade in district level. In co-operation with the NCC Unit and our non-teaching staff of physics department Mr. Kanailal Adak, our college has formed a women's football team recently. Mr. Adak also has FIFA certification in football coaching. We are aiming to extend our achievement in promoting games and sports through active co-operation from Physical Education department and NCC unit as much as possible.

8. Future Plans of action for next academic year (500 words)

1. Attempts will be made to introduce 2-3 new subjects namely a) Computer Science General b) Geography General.
2. To try to improve attendance of the students by regular interaction with the students, their guardians/parents.
3. To take initiatives for filling up the vacant teaching and non-teaching posts as much as possible by keeping constant touch with the State Government and WBCSC.
4. To try to go for creation of both teaching and non-teaching posts as per the requirements and following the Government norms.
5. To try to submit proposals to various funding agencies like state Government, UGC, MP-LAD, BEUP etc.

Name: Dr. Bishan Sanyal

Bishan Sanyal
26/02/2020
Signature of the Coordinator, IQAC

Name: Dr. Kalyan Kumar Panda

Kalyan Kumar Panda
26/02/2020
Signature of the Chairperson, IQAC

Principal
Sovarani Memorial College
Jagatballavpur
Howrah

Academic Calendar for the BA, BSc., BCom. Courses of Studies
(under 1+1+1 System of Examinations) for the Academic Session 2017-2018

Last date of admission to the 1st year Degree Courses : 21.7.2017
Last date of change of subject(s)/stream : 25.08.2017

Annexure-I Academic Calendar 2017-18

Course of Studies	Date of Commencement of Classes	Submission of Registration Form to C.U. by the College	Mid-term Exam.	College Test	Result of College Test	Filling-up of Form for Univ. Exam.	Date of Examinations (Tentative)		Pub. of Result (Tentative)
							Theoretical	Practical	
Part-I	3 rd week of July'17	5.9.2017 (without late fine) (Application forms for Registration be submitted by the students to the college within 28.8.2017). 15.9.2017 with late fine. 7.9.2017 (by the Student to the College)	Oct. 2017	1 st week of March, 2018	Last week of March, 2018	1 st week of April, 2018	B.Com. (H+G) (For the students of previous academic sessions)*** 6.7.18 - 19.7.18 B.A. / B.Sc. (H & Major) & B.Com. (Major) 24.7.18 - 27.7.18 B.A. /B.Sc. (G) 1.8.18 - 10.8.18	B.A. / B.Sc. (H & Major) & B.Com. (Major) 14.8.18 - 6.9.18	Within 90 days from the Last Date of Exam.
Part-II	within 7 days from the completion of Part-I Exam.	_____	Oct. 2017	Last week of January, 2018	2 nd week of February, 2018	Last week of February, 2018	B.Com. (G+H) 3.5.18 - 25.5.18 B.A./B.Sc. (H & Major) & B.Com. (Major) 31.5.18 - 5.6.18 B.A. /B.Sc. (G) 8.6.18 - 3.7.18	B.Com. (G+H) 29.3.18 - 24.4.18 B.A. / B.Sc. (H & Major) & B.Com. (Major) 2.5.18 - 22.5.18 (General) 5.7.18 - 24.7.18	- Do -
Part-III	within 7 days from the completion of Part-II Exam.	_____	Oct. 2017	2 nd week of December, 2017	1 st week of January, 2018	Last week of January, 2018	B.A./B.Sc./B.Com. (Hons. & Major) 4.4.18 - 23.4.18 (General) 16.4.18 - 23.4.18	(H & Major) 8.3.18 - 28.3.18 (General) 29.3.18 - 13.4.18	Within June 2018
Part-I	Compulsory Language, 2018						20.2.18 - 27.2.18	-----	
Part-I & II	Supplementary Examination, 2016						8.2.18 - 18.2.18	20.2.18 - 5.3.18	

**Filling up of Check list:
3rd week of December, 2017**

Annexure-II Publications

Book/ Chapters:

1. Viswa Venkat Gantait, Suresh Mandal, Paromita Roy & Soumendranath Chatterjee (2018). A review on diversity and distribution of nematodes associated with paddy in West Bengal, India. In B. L. Kaul (Ed.), *Advances in Fish and Wildlife Ecology and Biology* (Vol. 7). New Delhi: Daya Publishing House, pp. 305-327
2. Anup Kumar Routh & A. Pramanik (2018). Problems of Rural Library Services in West Bengal. Published in the proceeding of Rejuvenating Public Library Services Through Digital Reference Sources (IS-RPLS-DRS), organised by Dept. of Library and Information Science, Jadavpur University held at Jadavpur University on 22 and 23 February, 2018. (ISBN : 978-81-929886-1-0)
3. Anup Kumar Routh & K. M. Ahmed (2017). Strengthening Relationship among Student-Users and Librarians of College Libraries in Rural West Bengal. In *The Role of the Library and Information System in College Education*. Published by the Librarian, Sovarani Memorial College. ISBN 978-93-5279-348-2.
4. Paromita Sarkar (2018). The Politics of Secularism in India, *On Secularism*, Edited by Sarbani Guha Ghosal and Ranjana Sarkar Ghosh. Published by Avenel Press.

Journals:

International:

1. Binayak S. Choudhury, Nikhilesh Metiya, Sunirmal Kundu, Existence and stability results for coincidence points of nonlinear contractions, *Facta Universitatis (NI[~]S) Ser. Math. Inform.* 32 (4) (2017), 469 – 483.
2. Binayak S. Choudhury, Nikhilesh Metiya, Sunirmal Kundu, End point theorems of multivalued operators without continuity satisfying hybrid inequality under two different sets of conditions, *Rend. Circ. Mat. Palermo, II. Ser* 68(1) (2019), 65—81. DOI.org/10.1007/s12215-018-0344-z.
3. Binayak S. Choudhury, Nikhilesh Metiya, Debashis Khatua, Common fixed point results in metric spaces endowed with a graph, *Res. Fixed Point Theory Appl.* 2018, Article ID 201818, 8 pages.
4. Binayak S. Choudhury, Pranati Maity, Nikhilesh Metiya, Mihai Postolache, Approximating distance between sets by multivalued coupling with application to uniformly convex Banach spaces, *J. Inequal. Appl.* (2018) 2018 : 130
5. Paromita Sarkar (2018). Analysing India's Soft Power Potential, *Education, Research and Analysis. An International Refereed Interdisciplinary Journal.* Vol 5 Issue 1.2 Jan 2018

National:

1. Swati Ghosh, Buddhadeb Chandra & Bishan Sanyal (2018). The Analysis of Productivity of Scheduled Commercial Banks in After Global Financial Crisis – An Application of Malmquist Index of Productivity. *Business Spectrum*, Vol-VIII (2), Jul-Dec, ISSN: 2249-4804
2. V. N. Debnath (2017). The Nyāya Theory of Dream. *Insight*, Vol IX, ISSN: 2321-6573, pp. 26-30.
3. Pradyumna Bandyopadhyay (2017). 'নকলের রাজ্যে পৃথিবী পদ্যময়' আসল-নকল : কিষ্কিৎ রাজনীতি চর্চা. *Insight*, Vol IX, ISSN: 2321-6573, pp. 31-36.
4. Anup Kumar Routh (2017). তথ্যসূত্রের বিবরণ : প্রয়োজনীয়তা, অবস্থান ও গনং. *Insight*, Vol IX, ISSN: 2321-6573, pp. 37-46.
5. Debojyoti Lahiri (2017) Goods and Service Tax (GST): An Overview. *Insight*, Vol IX, ISSN: 2321-6573, pp. 47-51.
6. Binayak S. Choudhury, Nikhilesh Metiya & Pradyut Das (2017). On Coupled Periodic Points. *Insight*, Vol IX, ISSN: 2321-6573, pp. 52-57.
7. Bijan Kumar Gangopadhyay (2017). Beyond the Standard Model of Element Particles in the Light to Relate the Higgs Boson with the Big Bang. *Insight*, Vol IX, ISSN: 2321-6573, pp. 58-68.

Seminars/ Workshop:

International Level:

Presented Paper:

1. Paromita Sarkar attended and presented a paper titled 'Analysing India's Soft Power Potential' in the International Seminar on "Multidisciplinary research" organized by vijaygarh Jyotish Ray College in collaboration with Education Research and Analysis, Kalyani Foundation for Media Science & Community Research, held on 29.01.2018.

National Level:

Presented Paper:

1. Paromita Sarkar attended and presented a paper titled 'The Politics of Secularism' in the National Conference on "Secularism – Current trends" organized by Department of Political Science and IQAC, Bijoy Krishna Girls' College, Howrah, held on 16-17.03.2018.
2. Paromita Sarkar attended and presented a paper titled 'India's Diplomacy in the Light of Soft power Strategy' in the National Conference on "Seventy Years of India's Foreign policy" organized by The Jadavpur Association of International Relations in collaboration with Department of Political Science, Ramkrishna Mission Vidyamandira, supported by Policy Planning and Research Division, Ministry of External Affairs, Government of India and Indian Council of Social Science Research, New Delhi, held on 2-4.11.2017.
3. Dr. Bishan Sanyal presented a paper titled 'The Analysis of Productivity of Scheduled Commercial Banks in After Global Financial Crisis – An Application of Malmquist Index of Productivity' in the 38th national Level Annual Conference of Bangiya Arthaniti Parishad (Bengal Economic Association) on "Economic Theory and Development Economics" organized by IQAC & Department of Economics, Bijoy Krishna Girls' College, Howrah, held on 17-18.02.2018.
4. Dr. Bishan Sanyal presented a paper titled 'The Analysis of Productivity of Scheduled Commercial Banks in India in the reform period – An Application of Malmquist Index of Productivity' in the National Conference "Integrated Financial Sector Reforms in India" organized by Indian Accounting Association, South Bengal Branch in collaboration with Directorate of Advanced Studies, The Institute of Cost Accountants of India, held on 24.02.2018.

Attended:

1. Dr. Bishan Sanyal attended 7 Day National Level Workshop on "Research Methodology: Quantitative and Qualitative Analysis – 2018" organized by the Department of Commerce, Department of Economics and IQAC, Bhairab Ganguly College in association with Belur Research Association of Social Science (BRASS), held on 15-21.05.2018.

State Level:

Attended:

1. Dr. Bishan Sanyal attended 2 day State Level seminar on "Quality Enhancement Through Academic Audit & e-management of Finance" organized by IQAC, East Calcutta Girls' college, held on 5-6.03.2018.
2. Suresh Mandal organized and attended State Level Seminar "ICT Enabled Higher Education" organized by IQAC, Sovarani Memorial College, held on 06.04.2018

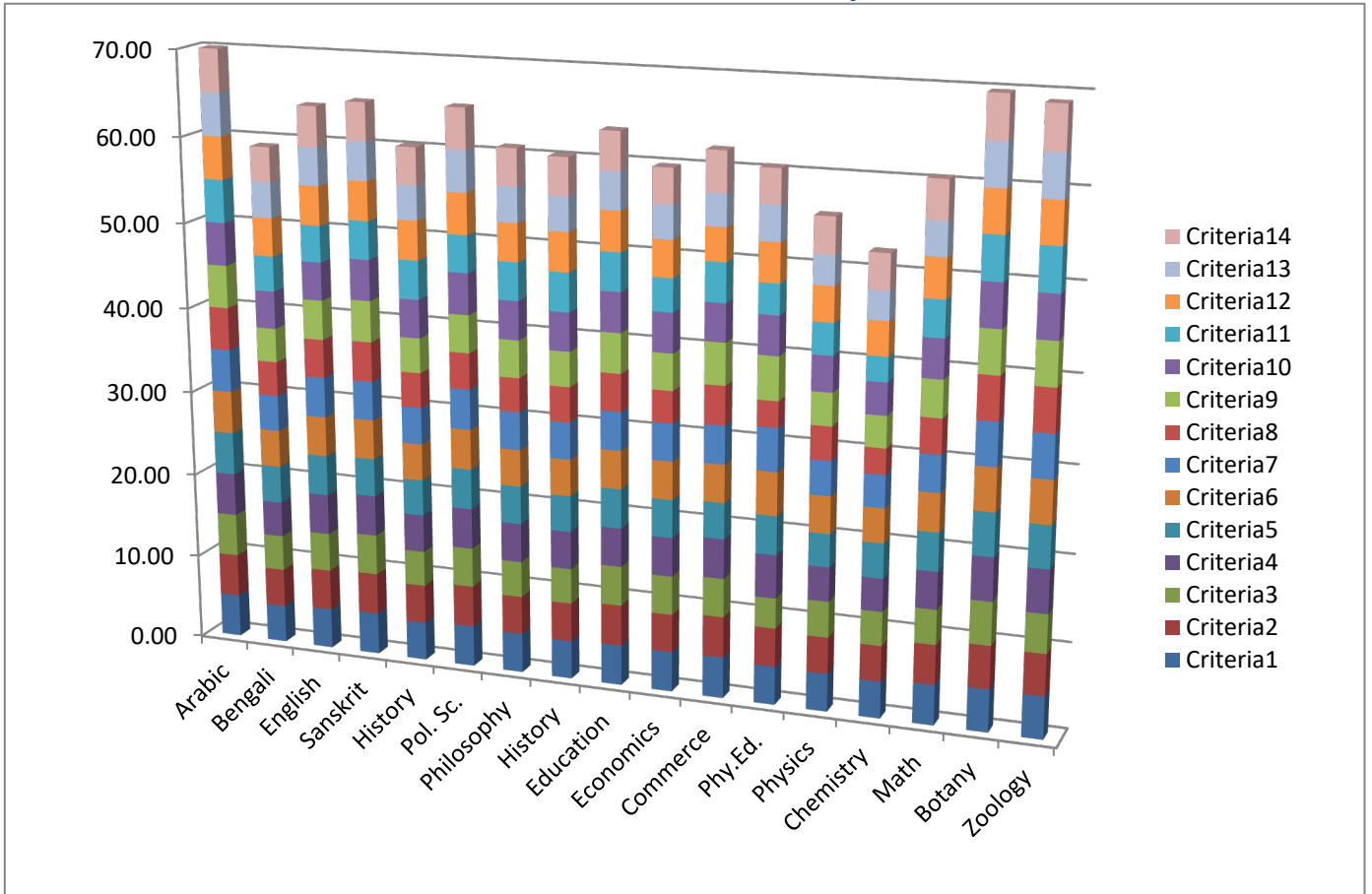
Local Level:

Attended:

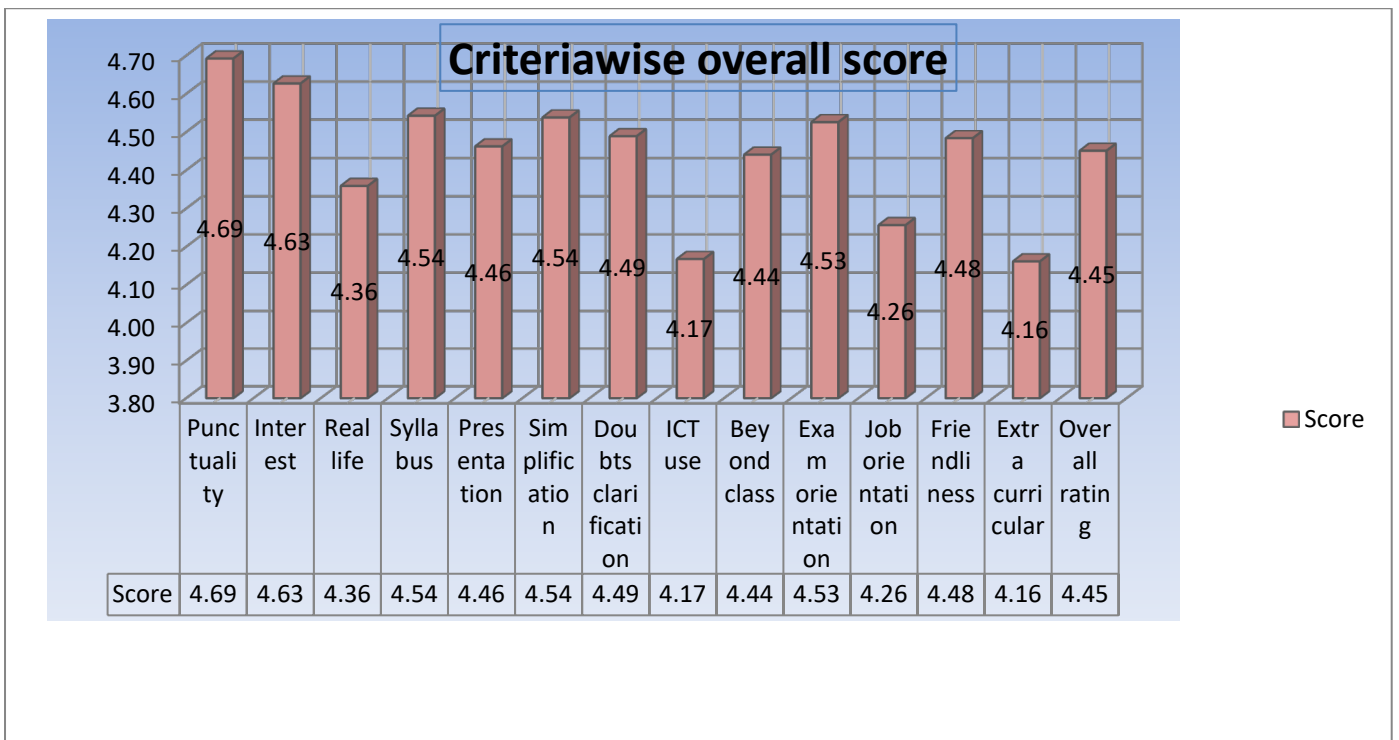
1. Dr. Bishan Sanyal attended Intercollege Workshop on "CBCS" organized by Sivanath Sastri College and Heramba Chandra College, held on 03.05.2018.
2. Dr. SBishan Sanyal attended 1 day workshop "Proposed Syllabus of Economics (UG CBCS)" organized by Department of economics, University of Calcutta, held on 12.05.2018.
3. Dr. Bishan Sanyal attended 1 day workshop on "Lectures on Microeconomics and Mathematical Economics under the System of Choice Based credit System" organized by Department of Economics, Surendranath College for Women, held on 30.06.2018.

4. Suresh Mandal attended Intercollege Workshop on “CBCS” organized by Sivanath Sastri College and Heramba Chandra College, held on 03.05.2018.
5. Suresh Mandal attended 1 day workshop on “Zoology CBCS Syllabus, 2018” organized by Surendranath college in collaboration with Board of Studies in Zoology, CU, held on 12.06.2018.
6. Tabasum akhtar attended 1 day workshop on “The CBCS semesterized Syllabi in B.A. (Philosophy Hons. & General)” organized by Councils for Under Graduate Studies in collaboration with Under Graduate board of Studies in philosophy, held on 23.05.2018.

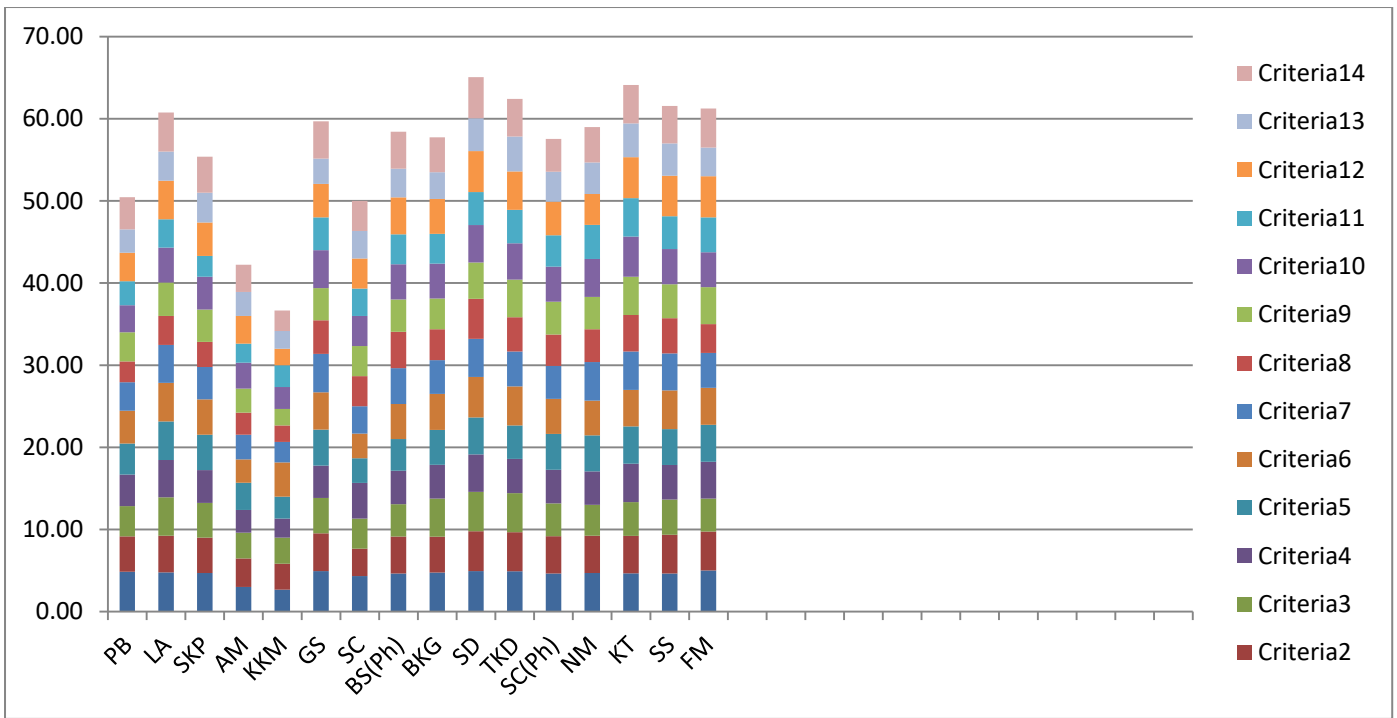
Annexure-III Students' Feedback Analysis



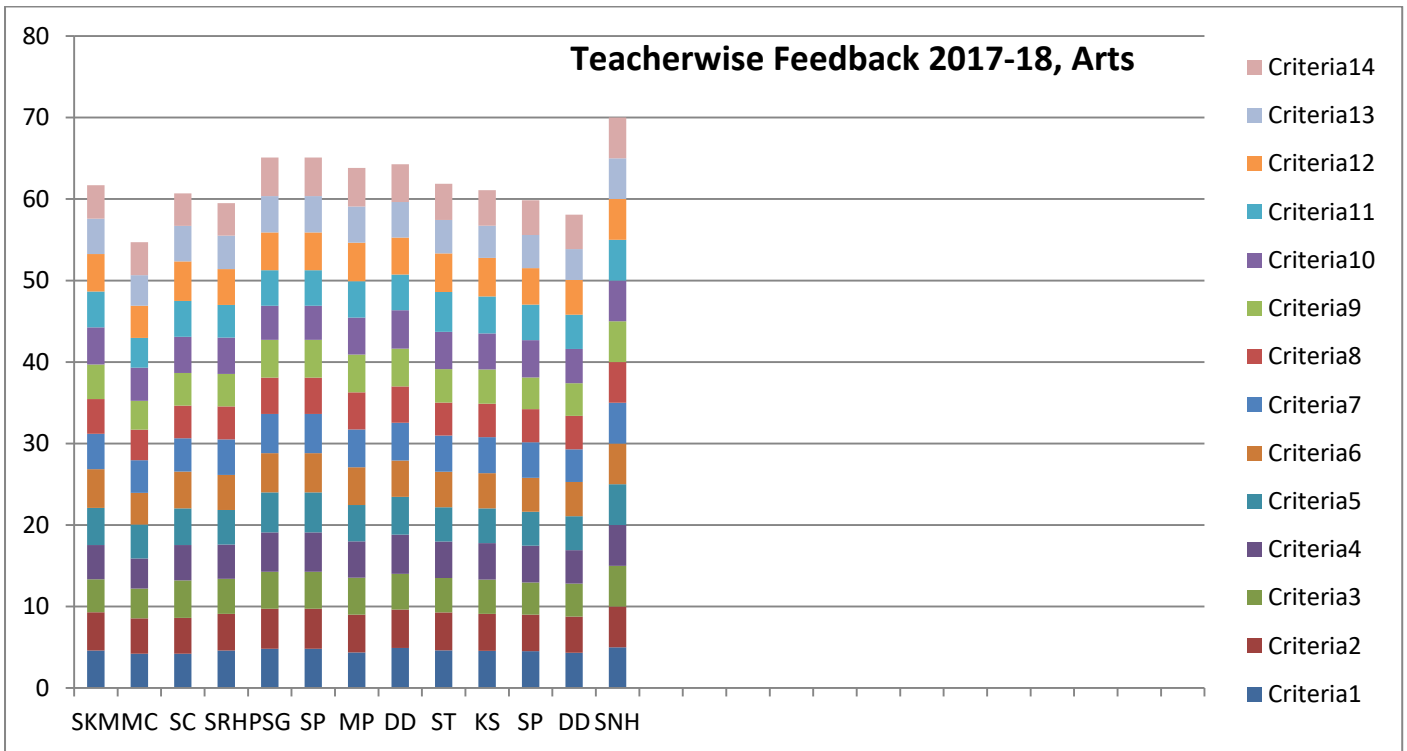
Department wise overall feedback chart



Criteria wise overall feedback chart



Teacher wise feedback chart for Science and Commerce departments



Teacher wise feedback chart for Arts departments

Annexure-IV

Best Practice 1

Title of the Best Practice: Afforestation on the sides of Kana Damodar

The Goal:

The objective of this project is to control the erosion of the banks of the river named Kana Damodar which is a major source of irrigation in this area, through plantation.

The Context:

Damodar gets flooded during the monsoons. While the areas on its eastern bank remain unaffected because of its landscape, the canals on this side carry a huge amount of flood water. This heavily affects the buildings, shops, establishments situated on both sides of the canal known to the locals as Kana Damodar. Shops, temporary shacks, houses too sometimes get severely damaged, submerged and washed away by the heavy current. The government has taken due measures to prevent the banks from eroding so quickly by dredging the canals. However, that solves the problem momentarily. The real culprit identified by our college is indiscriminate felling of trees in order to incorporate the ever expanding roads and to clear out plots to build houses and shops.

The Practice:

Studies on environment, general awareness of the perils of deforestation and the threats of global warming have incited our students to spontaneously participate in the plantation programme. With the help of our NSS unit, this year also we targeted the banks of Kana Damodar as our site of plantation. A team of twenty five students were assembled. Together they planted about seventy saplings and attempted at fencing them with sticks and newspapers.

This practice of afforestation helps build up social consciousness amongst our students about the environment. This practice is relevant in preventing soil erosion as well as preserving the banks of the river.

Evidence of Success:

As the trees need years to grow, it may be a bit too early to estimate the success of the project. The main target was to prevent soil erosion of the banks which will unfortunately take time. So we cannot vouch for that at this point of time. But the plantation has definitely helped beautify the banks and the adjacent areas. The students ran the extra mile to clean up the adjacent areas where they planted the saplings and disposed of the garbage properly. This can be counted as an immediate result which render our project partially successful.

Limitations:

In order to execute this project on a larger scale, adequate funds are required. Although the saplings are cheap and with a little monetary help can be grown in the college premises, the fences, in comparison, cost five or six times more than that. If a larger scale project is ever undertaken where we decide to take the students on the levees of the main river, we need to provide with their travel expenses as well as refreshments. Since there is no financial support for such social works, the project might come to a standstill in near future.

Another issue that jumps out is the lack of awareness amongst the locals. Often these saplings become cattle fodder, get stolen or get destroyed heartlessly. A workshop or a seminar incorporating the interested local people could be organised to discuss the perils of deforestation in general and especially on the riversides. However, budgetary issues are holding us back at this task.

Best Practices 2

Title of the Best Practice: Financial Literacy Programme for the locals

The Goal:

The objective of this project is to educate the people of Goalpota and its adjacent areas on how to invest and protect their hard earned money.

Context and Practice:

One of the best practices of our college is to promote “Financial Literacy Program” along with UCO Lead Bank Office directed by RBI. Campaign was organized on 10th April, 2018(Tuesday) at 1:30p.m. at Room No-22. Speaker was Mr. Rabisankar Dasgupta, Additional General Manager of Agriculture and Rural Development Department, UCO Bank. We have invited Jagatballavpur Anchal Samabay Krishi Unnayan Samiti Ltd, Jagatballavpur, Howrah to involve the members of the Self Help Group working under their supervision. We have also invited people belonging to Goalpota Panchayat. He has delivered a lecture describing PMJJBY(Jiban Jyoti Bima Yojana), PMSBY (Suraksha Bima Yojana)and Atal Pension Yojana. In total, one hundred fifty four (154) persons participated in the workshop. We have invited only one local Co-operative and Self Help Group under this Co-operative. Response was overwhelming. Due to the lucid presentation of the speaker, our workshop generated immense interest. One of the other local Co-operative asked for another program like this inviting them along with present Co-operative. This workshop will enhance the goal of financial inclusion by the Government of India. Actually, college has played a role of liaison by organizing a local mass of one hundred fifty common people before the lead bank of Howrah district performing the duty of extending financial literacy campaign. He stated about three schemes of Reserve Bank of India in detail stated below.

Pradhan Mantri Jeevan Jyoti Bima Yojana(PMJBY): The PMJJBY is available to people in the age group of 18 to 70 years having a bank account who give their consent to join / enable auto-debit. Aadhar would be the primary KYC for the bank account. The life cover of Rs. 2 lakhs shall be for the one year period stretching from 1st June to 31st May and will be renewable. Risk coverage under this scheme is for Rs. 2 Lakh in case of death of the insured, due to any reason. The premium is Rs. 330 per annum which is to be auto-debited in one installment from the subscriber’s bank account as per the option given by him on or before 31st May of each annual coverage period under the scheme. The scheme is being offered by Life Insurance Corporation and all other life insurers who are willing to offer the product on similar terms with necessary approval and tie up with banks for this purpose.This is a must for any member of the staff who is the sole breadwinner in his or her family.

Pradhan Mantri Suraksha Bima Yojana(PMSBY): The Scheme is available to people in the age group 18 to 70 years with a bank account who give their consent to join / enable auto-debit on or before 31st May for the coverage period 1st June to 31st May on an annual renewal basis. Aadhar would be the primary KYC for the bank account. The risk coverage under the scheme isRs.2 lakh for accidental death and full disability and Rs. 1 lakh for partial disability. The premium of Rs. 12 per annum is to be deducted from the account holder’s bank account through ‘auto-debit’ facility in one installment. The scheme is being offered by Public Sector General Insurance Companies or any other General Insurance Company who are willing to offer the product on similar terms with necessary approval and tie up with banks for this purpose. Although it is for everybody, this scheme especially suits drivers, security guards, newspaper vendors, vegetable vendors and others who are exposed to the risk of accidental death or disability.

Atal Pension Yojana (APY):

It offers Pension between Rs 1,000 and Rs 5,000 a month. It costs a monthly pension of Rs 1,000, a 40-year-old subscriber will have to invest Rs 291 per month for 20 years, while an 18-year-old will have to contribute Rs 42 per month for 40 years.

All individuals between 18 and 40, who will have to contribute till they turn 60 are eligible. This is an investment one needs to make on behalf of their domestic staff who may not have anyone to look after them once they stop working.

Apart from this, Mr. Rabisankar Dasgupta and our IQAC Coordinator and HOD of Economics department, Dr. Bishan Sanyal delivered a lecture on the importance of financial awareness of common people. Bishan Sanyal emphasised on the one of the stated objectives of Indian government 'Financial Inclusion' among the masses. Bishan Sanyal has also narrated the difference between organized and unorganized sector of money market. He and Mr. Dasgupta favoured organised sector of the money market so that rural people are not cheated by players of unorganized sector like Chit fund, Mahajan etc. This awareness programme draws special relevance in rural West Bengal where chit funds like Sanchaita(earlier), Sharada, Rose Valley etc. has mismanaged money of common people capitalizing their ignorance.

Evidence of Success:

During the programme, feedback sheets were handed out to the participants. We were extremely pleased to see that almost all the feedback was positive and the participants were thrilled to have taken part in this interactive session. Seeing such success, one of the IQAC members from the local community requested us to organise another programme involving different cooperatives in future. The main speaker of the session, Mr. Rabisankar Dasgupta has requested the IQAC to organise a similar programme involving the students.

Limitations:

Lack of infrastructure is our main constraint. We could not, in time, install the necessary devices for a powerpoint presentation. Also we don't have ample space to accommodate such large scale participation. Budgetary restraints come next. Providing the participants with some refreshments may turn out to be expensive.